



**Australian Government**  
**Department of Climate Change  
and Energy Efficiency**

# ***Renewable Energy Bonus Scheme - solar hot water rebate***

## ***Guidelines and application form***

Under the Renewable Energy Bonus Scheme, the Australian Government is offering rebates of \$1,000 to install a solar hot water system or \$600 to install a heat pump hot water system.

This booklet provides guidelines for the Renewable Energy Bonus Scheme – solar hot water rebate, from 20 February 2010 until a date to be notified on the Program's website.

**\*\*IMPORTANT:** An applicant has up to two months (62 days) after an eligible system is installed to submit an application form.

Applicants who installed their system between 20 February 2010 and 21 April 2010 must submit their application by **21 June 2010**.

The new hot water system must replace an electric storage hot water system in an existing privately owned home. Installing a low emissions hot water system can save a family hundreds of dollars in energy costs each year.

Eligible systems must generate 20 renewable energy certificates (RECs) or more at the time of purchase at the installation address.

The rebate is in addition to RECs which are assigned to most solar and heat pump hot water systems sold in Australia. RECs can provide a discount of around \$1,000 on the up front cost of the average solar or heat pump hot water system.

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# Part 1: Overview of the Renewable Energy Bonus Scheme – solar hot water rebate

## Why is the Australian Government giving a rebate?

Water heating is the largest single source of greenhouse gas emissions from the average Australian home, with electric storage hot water systems accounting for around 23 per cent of household emissions (excluding the family car). This rebate is specifically targeted at the removal of existing electric storage hot water systems.

The rebate encourages households to reduce their emissions by installing a solar or heat pump hot water system and is in addition to the Australian Government's other incentive of renewable energy certificates (RECs). A number of RECs - generally 20 or more - are assigned to most domestic solar and heat pump hot water systems sold in Australia. These certificates are usually provided as a point of sale discount of around \$1,000 by retailers.

## What do you need to do?

1. Read the guidelines in this booklet and carefully assess your eligibility for a rebate.
2. Replace your existing electric storage hot water system with an eligible low emissions hot water system (solar hot water or heat pump).
3. Complete an application form (you will be filling out most areas of the form).
4. On the day of installation ask your installer to complete Sections 3 and 4 of the application form.
5. Submit the completed application form by post ensuring that you:
  - attach a copy of the receipt for the purchase of the new system
  - have the form countersigned by the installer
  - nominate a BSB number and personal bank account number for the electronic payment of the rebate.

**Incomplete application forms will be returned to the applicant without processing.** The application form must be submitted within two months\*\* of the installation of the new system.

**\*\*IMPORTANT:** An applicant has up to two months (62 days) after an eligible system is installed to submit an application form.

Applicants who installed their system between 20 February 2010 and 21 April 2010 must submit their application by **21 June 2010**.

## What are renewable energy certificates (RECs)?

Under the Australian Government's Renewable Energy Target – a scheme set up under Commonwealth law to promote the development of renewable energy – new solar and heat pump hot water heaters may be eligible to create renewable energy certificates (RECs). Household holders can create and trade these certificates on their own, but it is more common for Registered Agents to create and trade RECs on behalf of householders. The RECs benefit for consumers usually comes as a point of sale discount. Most retailers will advise potential buyers how many RECs are provided by each solar or heat pump hot water system model and how much each of those RECs are worth at today's prices (the price of RECs vary according to market forces). The retailers then provide a discount to the buyer, meaning the cost of the hot water system to the householder is reduced.

The Renewable Energy Bonus Scheme – solar hot water rebate may apply to systems that earn 20 RECs or more at the time of purchase at the installation address. Hot water system retailers can also advise on the number of RECs assigned to a system.

Information about eligible systems and RECs is available on the Office of the Renewable Energy Regulator website:

- Renewable energy certificates - [www.orer.gov.au/recs](http://www.orer.gov.au/recs)
- Solar hot water heaters – [www.orer.gov.au/swh](http://www.orer.gov.au/swh)
- Register of Solar Water Heaters - [www.orer.gov.au/swh/register.html](http://www.orer.gov.au/swh/register.html)

## Part 2: Guidelines for the Renewable Energy Bonus Scheme – solar hot water rebate

The Renewable Energy Bonus Scheme – solar hot water rebate provides eligible applicants with a rebate of \$1,000 for installation of an eligible solar hot water system, or \$600 for installation of an eligible heat pump hot water system on, or after, 20 February 2010. The eligible system must have replaced an electric storage hot water system at an existing principal place of residence.

This booklet provides guidelines for the Renewable Energy Bonus Scheme – solar hot water rebate from 20 February 2010 until a date to be notified on the Program's website.

The Australian Government reserves the right to change the rebate amount or any other aspect of the guidelines at any time.

### Eligibility requirements

The information contained in the guidelines (on pages 4 - 6 of this booklet) in its entirety forms the eligibility criteria for the rebate. In order to qualify for a rebate, applicants must fully comply with all the eligibility requirements in these guidelines.

**Final decisions regarding rebate eligibility will be made by the Australian Government.**

#### Applicant requirements

To be eligible to obtain a rebate the applicant must:

- not have previously received assistance from the Home Insulation Program, or the Homeowner Insulation Program, at this address; and
- be an Australian citizen or permanent resident aged 18 years or over; and
- submit an application, attaching a copy of proof of system purchase, within two months\*\* (62 days) of system installation; and
- be the owner or tenant of the dwelling where the system was installed at the time the system was installed (Please note: a tenant must not install a system without approval from the owner of the dwelling); and
- be the purchaser of the system or have written permission from the purchaser to apply for the rebate; and
- correctly complete and submit an application form and agree to the terms and conditions listed on the application form.

Only one rebate will be granted per eligible system. In the case of multiple applications for a single system, the rebate will be paid to the first eligible applicant.

**\*\*IMPORTANT:** An applicant has up to two months (62 days) after an eligible system is installed to submit an application form.

Applicants who installed their system between 20 February 2010 and 21 April 2010 must submit their application by 21 June 2010.

#### System requirements

To be eligible to obtain a rebate, the hot water system must:

- be installed in Australia at a principal place of residence; and
- be installed by a suitably qualified person (for example an electrician and/or plumber); and
- be installed on or after 20 February 2010, as certified by the licensed installer; and
- be a new and complete hot water system that replaces an existing electric storage hot water system previously operational at the dwelling, as certified by the licensed installer (exception: if your home was destroyed in the February 2009 Victorian bushfires, you may be eligible for the rebate for your newly rebuilt home on the same site, provided the home also includes a 2000 litre rainwater tank (compliant with Victorian 5-star building standards) which is connected to the dwelling for toilet flushing); and
- be a hot water system that is eligible for at least 20 renewable energy certificates under the Renewable Energy Target at the time and place of installation, as certified by the licensed installer; and
- be installed to the relevant building standards and government requirements, as certified by the licensed installer; and
- be fully functional, as certified by the licensed installer.

### Applicants will not be eligible where:

- the applicant is not the owner or tenant of the dwelling where the system was installed at the time the system was installed; or
- the dwelling where the system is installed is not a principal place of residence (for example where the dwelling is a holiday home or a semi-permanent building); or
- the dwelling where the system is installed is state or territory public housing or is owned by a state or territory government; or
- the applicant is not an individual (for example where the applicant is a business or other organisation); or
- the system replaces or is additional to an existing solar or heat pump hot water system; or
- the system replaces a hot water system which was not originally designed as an electric storage hot water system; or
- the system will be used for non-domestic purposes or primarily for heating a swimming pool, spa or similar.

Final decisions regarding rebate eligibility will be made by the Australian Government.

## **Rebate application process**

To claim a rebate the applicant must fully complete, sign and submit an application form with the requested supporting documentation. An application form is available at the back of this booklet, by calling 1800 808 571 or from [www.environment.gov.au/solarhotwater](http://www.environment.gov.au/solarhotwater)

### **Incomplete applications will be returned to applicants without processing.**

The applicant should allow eight weeks from the application being received by the Department for the application to be processed.

Applying for the rebate requires the applicant to submit a copy of proof of system purchase.

Applying for the rebate requires the applicant to agree that he/she will provide evidence to support claims made on the application form if requested.

Applying for the rebate requires the applicant to agree to allow an authorised inspector access to the system for audit purposes if requested.

Applying for the rebate requires a licensed installer to certify the following on the application form:

- system installation date; and
- the type of system installed; and
- that the system replaced an existing electric storage hot water system; and
- that the system is eligible for at least 20 renewable energy certificates; and
- that the system was installed to the relevant building standards and government requirements.

## **Definitions**

The following definitions are applied for the purpose of this rebate:

**Principal place of residence** – a privately owned dwelling that is the primary residence of the owner or a tenant.

**System** – a new domestic solar or heat pump hot water system that is a complete model as listed in the Register of Solar Water Heaters administered by the Office of the Renewable Energy Regulator (available from [www.orer.gov.au/swh/register.html](http://www.orer.gov.au/swh/register.html)). Eligible systems must have a unique tank serial number defined by the manufacturer.

## Important notices

Applicants should not assume that they will receive a rebate on submitting an application. The Australian Government will decide whether an applicant satisfies the eligibility requirements as set out in these guidelines and reserves the right to request further information to make this decision.

The Australian Government may require the applicant to present further evidence to support his/her application for the rebate. Requests from the Australian Government for evidence may be made after the payment of the rebate.

The Australian Government accepts no liability for any injury, loss, damage or cost incurred as a result of, or arising from, the installation of a system which has been the subject of a rebate application, or the application process.

Personal information collected will only be used for the purpose of assessing applications, auditing compliance and safety, resolving complaints, enforcement of laws and regulations applicable to Program participants (including State/Territory and Local Government laws and regulations) and for related purposes. This process may include the exchange of information with other government departments or agencies, including State/Territory and Local Government agencies for administration, compliance, safety, complaint resolution and law enforcement purposes relevant to the Program, and/or reporting publicly on the performance of the rebate. Published reports will be based on aggregate data and personal information will not be identifiable in such reports. Information may also be disclosed to Commonwealth contractors for the purposes of verifying details of applications or assisting the Commonwealth in the delivery of the Renewable Energy Bonus Scheme.

The Australian Government takes no responsibility for any private arrangement between tenants and landlords with regard to the rebate. The tenant or landlord has no entitlement against the Australian Government other than payment of the rebate to either the tenant or the landlord, provided they are the first eligible applicant.

The Australian Government reserves the right to change the rebate amount or any other aspect of the guidelines at any time.

## Further information

Further information can be obtained from [www.environment.gov.au/solarhotwater](http://www.environment.gov.au/solarhotwater) or by calling **1800 808 571**.

## Part 3: How to Apply

### How do I apply?

To claim a rebate, you need to submit a fully completed application form. You will be filling out most areas of the form, but on the day of installation your installer will need to complete Section 3 and sign Section 4. This should take no longer than a few minutes and your installer is aware of the process and will have the required information.

An application form is available at the back of this booklet or can be downloaded from [www.environment.gov.au/solarhotwater](http://www.environment.gov.au/solarhotwater)

Applicants must apply by mail to:

Renewable Energy Bonus Scheme - solar hot water rebate  
Department of Climate Change and Energy Efficiency  
GPO Box 854  
Canberra ACT 2601

- **\*\*IMPORTANT:** An applicant has up to two months (62 days) after an eligible system is installed to submit an application form. Applicants who installed their system between 20 February 2010 and 21 April 2010 must submit their application by 21 June 2010.
- The applicant should allow eight weeks from the application being received by the Department for the application to be processed.
- Incomplete application forms will be returned to the applicant without processing.

For more information please contact our national information line on **1800 808 571**.

### Supporting documentation

Applicants must submit a copy of their purchase receipt with their application. The purchase receipt must clearly indicate whether the new system is a solar or heat pump hot water system. Whilst no other supporting documentation is required at the time of application, the Australian Government may require the applicant or installer to present evidence to support their application. Requests from the Australian Government for evidence may be made after the payment of the rebate.

## Part 4: Frequently Asked Questions

### What is the Renewable Energy Bonus Scheme – solar hot water rebate?

The Renewable Energy Bonus Scheme - solar hot water rebate offers rebates of \$1,000 for installing a solar hot water system or \$600 for installing a heat pump hot water system. Under these guidelines, households can apply for rebates for systems installed from 20 February 2010 until a date to be notified on the Program's website.

The system must be installed in an existing home and must replace an electric storage hot water system.

Electric storage hot water systems are the most greenhouse intensive of household hot water systems and generate the largest amount of greenhouse gas emissions.

The rebate encourages switching to alternative hot water technologies by addressing the up-front cost barriers to climate friendly systems, which also deliver low operating costs for the household.

The rebate is to help households replace existing electric storage hot water systems. Rebates are not available for replacing solar or gas hot water systems.

### If I received assistance for insulation under the Home Insulation Program or the Homeowner Insulation Program can I receive a Renewable Energy Bonus Scheme – solar hot water rebate?

No. If you have previously received assistance for insulation under the Home Insulation Program or the Homeowner Insulation Program then you are not eligible to apply for the Renewable Energy Bonus Scheme – solar hot water rebate at the same address.

### When can I apply for a rebate?

Under these guidelines, households can apply for a \$1,000 rebate for a solar hot water system or a \$600 rebate for a heat pump hot water system installed from 20 February 2010 until a date to be notified on the Program's website.

Eligible systems must replace an electric storage hot water system.

**IMPORTANT:** An applicant has up to two months (62 days) after an eligible system is installed to submit an application form.

Applicants who installed their system between 20 February 2010 21 April 2010 must submit their application by 21 June 2010.

### What if I installed, purchased or ordered my system prior to 20 February 2010?

If you installed, purchased, ordered or made partial payment for your new solar or heat pump hot water system prior to 20 February 2010 and you have proof of purchase (a receipt for payment of a deposit, or a copy of the supplier's order form), then you may be eligible to receive a \$1,600 rebate for solar or \$1,000 for heat pump hot water systems. You must include a copy of the receipt for a deposit or a copy of the supplier's order form with the rebate application. You cannot apply for the rebate until the new hot water system has been installed.

In all cases final decisions regarding rebate eligibility will be made by the Government.

Details regarding systems installed, purchased or ordered prior to 20 February 2010, including cut off dates for submission of applications for the higher rebates, can be found at: [www.environment.gov.au/solarhotwater/](http://www.environment.gov.au/solarhotwater/) or by calling: 1800 808 571.

### Who can apply for the rebate?

Applicants for the Renewable Energy Bonus Scheme – solar hot water rebate must be the owner or tenant of the dwelling where the system was installed. The application process is simple and straightforward and is completed at the time the new hot water system is being installed. Suppliers and installers of solar or heat pump hot water systems cannot apply for the rebate on behalf of their customers.

Government agencies or occupants of public housing are not eligible for this rebate.

### Can I apply for the rebate if I am renting?

Yes. The system for which a rebate is being claimed must be installed at a principal place of residence. An applicant can be the owner or the tenant of the dwelling.



A tenant must not install a system without approval from the owner of the dwelling. The sharing of any costs is a matter for the landlord and the tenant to negotiate.

Regardless of whether you are an owner or a tenant, all other eligibility requirements must be met.

### **Are rebates available for new homes or those which are rebuilt?**

In order to maximise environmental outcomes, solar or heat pump hot water systems installed on new houses are not eligible for the rebate. In comparison to existing housing stock, new homes are generally more energy efficient. Some state and territory governments also regulate the energy efficiency of hot water systems installed in new homes. Furthermore, it is more expensive to install energy efficient hot water systems onto existing homes than onto new homes.

Houses that are rebuilt are classed as new houses and therefore are not eligible for the rebate.

An exception to this provision applies if you have built a new home, or rebuilt an uninhabitable home, on the same site as your home which was destroyed in the February 2009 Victorian bushfires, provided your newly rebuilt home also includes a 2000 litre water tank (compliant with Victorian 5-star building standards) connected to the dwelling for toilet flushing.

The Australian Government provides an incentive to all households to install climate friendly hot water systems in the form of renewable energy certificates (RECs). RECs are assigned by the Office of the Renewable Energy Regulator as part of the Renewable Energy Target scheme and reflect the deemed value of equivalent renewable energy generation over a ten year period. These certificates are tradable and commonly provide a discount of around \$1,000 from the up front cost of the average solar or heat pump hot water system.

### **Can I still apply for other State or Territory rebates?**

Yes. An application for the Australian Government's Renewable Energy Bonus Scheme – solar hot water rebate will not be affected by any rebates that other governments may offer, except as outlined below. For details on other rebates, you will need to follow up with your relevant state or territory authority.

For newly rebuilt homes which are eligible for the rebate due to the February 2009 Victorian bushfire provision, your rebate will be capped to ensure that it, together with all other discounts (eg through renewable energy certificates) and other rebates, does not result in a benefit greater than the cost of the system.

### **Can I get the rebate for a system I install on my investment property?**

Yes. The system for which a rebate is being claimed must be installed at a principal place of residence. This can be an investment property which must be the tenant's principal place of residence. It cannot be a holiday home. An owner may apply for a rebate on more than one property. A separate application must be submitted for each property.

The sharing of any costs is a matter for the landlord and the tenant to negotiate.

Regardless of whether you are an owner or a tenant, all other eligibility requirements must be met.

### **Are rebates available for holiday homes?**

No. Rebates are not available for holiday homes. To ensure the largest environmental benefit will be achieved, the rebate has been designed to replace electric storage hot water systems in principal places of residence.

### **Is the rebate means tested?**

No.

### **How will the payment be made?**

Payment is made by electronic funds transfer into the personal bank account of successful applicants. Applicants must be the owner or tenant of the dwelling where the solar or heat pump hot water system was installed. The applicant provides a BSB and personal bank account number and the funds are directly deposited. Bank details will only be used to make the payment. Storage and disposal of bank account and other personal details will be managed in accordance with the *Privacy Act 1988*.

### **What is my BSB and bank account number?**

A BSB number is a unique six-digit code that identifies the bank/financial institution and branch where your bank account is held. It can generally be found on your bank statement.

Your bank account number can also be found on your bank statement. Bank account numbers are always nine digits or less. They are not the 16 digit number that appears on your credit/debit card.

It is important that you enter the correct BSB and account numbers, otherwise payment cannot be processed.

If you are still unsure, your bank or financial institution will be able to provide you with your bank account and BSB number.

### **When will my payment be credited to my account?**

For successful applicants, payment will be credited directly to their personal Australian bank account within eight weeks of the Department receiving a completed and eligible application form.

### **What is a solar retrofit and why isn't it eligible for a rebate?**

Solar water heater retrofit kits are used to add solar panels to existing electric storage tanks. Conventional tanks are not designed to be connected to solar collectors so retrofit kits are not as effective as a water heater designed specifically for solar, however, significant savings can still be made.

The rebate is for solar and heat pump hot water systems that replace an existing electric storage hot water system. In order to be eligible for the rebate the solar or heat pump system must be a new and complete hot water system that is eligible for at least 20 RECs.

RECs are assigned by the Office of the Renewable Energy Regulator as part of the Renewable Energy Target (RET) scheme and reflect the deemed value of equivalent renewable energy generation over a ten year period.

The RET scheme does not allow individual parts of hot water systems to be tested separately because the efficiency of the total system can vary greatly with the effects of different ancillary parts and their installed arrangement (as a result solar water heaters currently eligible for RECs are complete systems). For this reason, a 'retrofit' system that is based around a previously installed is not eligible for RECs and therefore not eligible for the Renewable Energy Bonus Scheme – solar hot water rebate.

### **Why does a licensed installer need to sign my application form?**

As part of the application process we require proof that you are replacing an existing electric storage hot water system and have installed a hot water system that is eligible for 20 RECs or more. The installer can certify this and can also provide the tank serial number which is not always easy for the applicant to obtain. The installer also needs to certify whether a solar or heat pump hot water system has been installed.

## Part 5: Further Information

Further information can be obtained from:

Phone: **1800 808 571**

Website: [www.environment.gov.au/solarhotwater](http://www.environment.gov.au/solarhotwater)

Renewable Energy Bonus Scheme - solar hot water rebate

Department of Climate Change and Energy Efficiency

GPO Box 864

CANBERRA ACT 2601

Application Form

Application number  
**(Office use only)**

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This application form should be read in conjunction with the guidelines for the Renewable Energy Bonus Scheme - solar hot water rebate, and submitted within two (2) months (62 days)\*\* of installation.

**\*\*IMPORTANT:** Applicants who installed their system between 20 February 2010 and 21 April 2010 must submit their application by 21 June 2010.

The application form must be completed in full by the applicant (who is the owner or tenant of the property where the new solar or heat pump hot water system has been installed) and by the licensed installer of your system. Please attach copies of the purchase receipt(s) for the new solar or heat pump hot water system to this application.

**Sections 1, 2, 5 & 6 – Completed by applicant. Sections 3 & 4 - Completed by licensed installer.**

**1. APPLICANT INFORMATION (PLEASE COMPLETE IN BLOCK LETTERS)**

Surname		First name	
Address where the system has been installed			
	Suburb	State	Postcode
Postal address (if different from installation address)			
	Suburb	State	Postcode
Phone number	(      )		
Mobile number			
Email address			

**2. APPLICANT AND DWELLING (WHERE SYSTEM HAS BEEN INSTALLED) ELIGIBILITY**

Please read the guidelines and complete all parts below. Each question must be answered for this application to be processed.

<b>Have you previously applied for the Home (or Homeowner) Insulation Program at this dwelling?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	>If Yes, then you are <b>not</b> eligible for the rebate
<b>Are you an Australian citizen or permanent resident aged 18 years or over?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	>If No, then you are <b>not</b> eligible for the rebate
<b>Is the dwelling where the system is installed located in Australia?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	>If No, then you are <b>not</b> eligible for the rebate
<b>Is the dwelling a principal place of residence?</b> <i>A principal place of residence is a home where an owner or a tenant primarily resides. For further information please see definition in guidelines.</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	>If No, then you are <b>not</b> eligible for the rebate
<b>Is the dwelling privately owned?</b> <i>For example it is not state or territory public housing or owned by a state or territory government.</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	>If No, then you are <b>not</b> eligible for the rebate
<b>Are you the owner or the tenant of the dwelling?</b> <i>You must be the owner or tenant of the dwelling where the system was installed at the time the system was installed. A tenant should not install a system without approval from the owner.</i>	Owner <input type="checkbox"/>	Tenant <input type="checkbox"/>	

**Are you the purchaser of the system?**

If you are not the purchaser of the system, you must obtain written permission from the purchaser to apply for the rebate. This written permission should be kept on file in case it is required for auditing purposes. Please see guidelines for further information on auditing requirements.

Yes

No

If you ticked No, have you obtained written permission from the purchaser to apply for the rebate?

Yes

No

**3. SYSTEM ELIGIBILITY (TO BE COMPLETED IN BLOCK LETTERS BY LICENSED INSTALLER)**

Date new system was installed  /  /

The installation date is the date the system was first fully operational and is written on the renewable energy certificate (REC) Assignment Form. Applications must be submitted within two (2) months (62 days)\*\* of installation. **\*\*IMPORTANT:** Applicants who installed their system between 20 February 2010 and 21 April 2010 must submit their application by **21 June 2010**.

Did the system replace an electric storage hot water system? Yes

No

> If No, then the customer is **not** eligible for the rebate –

except for newly built homes replacing homes destroyed in the Victorian bushfires. Additional form must be completed.

New tank serial number

Make/Model

Type of system installed? Heat Pump  Solar System

Is this system a new and complete hot water system worth 20 RECS or more? Yes

No

>If No, then the customer is **not** eligible for the rebate

**4. LICENSED INSTALLER'S DECLARATION (TO BE COMPLETED IN BLOCK LETTERS BY LICENSED INSTALLER)**

Installer's name

Company name

Installer's licence number

Installer's phone number

State of registration

- I certify as the installer that I have done the installation work required to connect the solar or heat pump hot water system in accordance with the relevant building standards and government requirements.
- I certify that this system is for domestic purposes only (excluding swimming pools, spas or similar).
- I certify that the information provided by me is truthful and correct.

Installer's signature

Date  /  /

**5. REBATE PAYMENT DETAILS**

The rebate payment for successful applicants will be made by direct deposit. Applicants should allow eight weeks for the application to be processed. **The payment will only be made into the personal bank account of the applicant.** The rebate is not available as a point of sale discount nor can a retailer, installer or commercial business apply for the rebate on behalf of their customers.

Name of account holder

BSB number (6 digits)

Account number

Please note: A BSB number is a unique six-digit code that identifies the bank/financial institution and branch where your bank account is held. It can generally be found on your bank statement. If you are unsure of your BSB number, please contact your bank or financial institution. Your bank account number can also be found on your bank statement. It is not the 16 digit number that appears on your credit/debit card. It is important that you enter the correct BSB and account numbers, otherwise payment cannot be processed. The rebate can only be paid to a personal Australian bank account. The Australian Government will only use your bank details for the purpose of paying

## 6. DECLARATIONS, YOUR RESPONSIBILITY AND YOUR RIGHT TO PRIVACY (please read carefully)

As a Commonwealth agency, the Department of Climate Change and Energy Efficiency is bound by the *Privacy Act 1988*. Personal information collected will only be used for the purpose of assessing applications, auditing compliance and safety, resolving complaints, enforcement of laws and regulations applicable to Program participants (including State/Territory and Local Government laws and regulations) and for related purposes. This process may include the exchange of information with other government departments or agencies, including State/Territory and Local Government agencies for administration, compliance, safety, complaint resolution and law enforcement purposes relevant to the Program, and/or reporting publicly on the performance of the rebate. Published reports will be based on aggregate data and personal information will not be identifiable in such reports. Information may also be disclosed to Commonwealth contractors for the purposes of verifying details of applications or assisting the Commonwealth in the delivery of the Renewable Energy Bonus Scheme.

The Department of Climate Change and Energy Efficiency reserves the right to refuse any application if the information provided is incomplete or does not meet the required criteria.

- I certify that I am the owner or tenant of the residential property where the new solar or heat pump hot water system is installed, and it is a principal place of residence.
- I certify that I have read and understood the guidelines for the Renewable Energy Bonus Scheme – solar hot water rebate.
- I certify that to the best of my knowledge, all of the above details are correct at the time of completing this form. Providing false or misleading information is a serious offence and carries penalties under the *Criminal Code Act 1995*.
- I agree that I have and will provide the Australian Government with sufficient evidence of my eligibility for the rebate if requested. This may include allowing an authorised inspector access to my property to inspect the installation of my new solar or heat pump hot water system as requested by the Australian Government.
- I acknowledge that the Australian Government accepts no liability for any loss, damage or cost incurred as a result of, or arising from, the installation of a system which has been the subject of a rebate application, or the application for the rebate.

Your signature

Date  /  /

How did you find out about the rebate?

Retailer

Installer

Website  > Specify

Newspaper/magazine  > Name

Other  > Provide details

### FORWARD COMPLETED APPLICATION FORM AND COPIES OF PURCHASE RECEIPTS TO:

Renewable Energy Bonus Scheme - solar hot water rebate  
Department of Climate Change and Energy Efficiency  
GPO Box 854  
Canberra ACT 2601

### Checklist (to assist with speedy processing of your application)

Incomplete applications will be returned to applicants without processing.

Please ensure you have completed all parts of the application form.

- Have you completed every field except sections 3 and 4?
- Has your installer completed and signed sections 3 and 4?
- Have you provided a BSB (6 digit number), bank account number and name of account holder?
- Have you signed the form?
- Have you attached copies of your purchase receipts which clearly indicate whether you installed a solar or heat pump hot water system and date of purchase?

If you have any questions, please call 1800 808 571.